The IAEA has rolled-out an iSupplier portal through which suppliers can register and submit their offers and invoices. The IAEA will start progressively phasing out other channels for suppliers registration and of submission of offers and invoices, therefore suppliers are encouraged to register and submit their offers and invoices through the [33TUiSupplier portal](https://suppliers.iaea.org/)U33T [33Thttps://suppliers.iaea.org/](https://suppliers.iaea.org/)33T; a navigation guide and training material can be found in the IAEA iSupplier portal once the supplier is registered.

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| **I. GENERAL INFORMATION**P0F**[[1]](#footnote-2)** |
| 1 | Legal name (\*)(As reflected in the certificate of incorporation) | Click here to enter text |
| 2 | Legal/registered address (\*)(street, number, postal code, city, country, etc.)(As reflected in the certificate of incorporation or other relevant legal document) | Click here to enter text |
| 3 | Line of business | Click here to enter text |
| 4 | Telephone Number(s) (\*) | Click here to enter text |
| 5 | Fax Number(s) | Click here to enter text |
| 6 | Supplier main e-mail address P(see section 8)P (\*) | Click here to enter text |
| 7 | Account manager information (\*)Authorized point of contact for the purpose of this form | Name: Click here to enter textPosition: Click here to enter textE-mail P(see section 8)P: Click here to enter textTelephone: Click here to enter textAddress if different to above: Click here to enter text |
| 8 | NOTE on the use of email addresses:The IAEA requires registration of supplier contacts with an email address from a corporate/institutional domain from the supplier. If the Supplier does not have a corporate/institutional email address domain and is requesting registration with a commercial email address (e.g. Gmail, Hotmail, Yahoo, etc.) a justification should be provided for IAEA consideration of such a request. | No corporate/institutional email address is available [ ] Reason: Click here to enter text |
| 9 | Website URL | Click here to enter text |
| 10 | VAT N° (\*) | Click here to enter text |
| 11 | UNGM registration N°P1F[[2]](#footnote-3) | Click here to enter text |
| 12 | Member of the United Nations Global Compact | [ ]   |
| 13 | D-U-N-S® Number | Click here to enter text |
| **II. ATTACHMENTS** |
| 14 | Certificate of incorporation (\*) | [ ]  |
| 15 | Other, please list  | Click here to enter text |
| **III. ADDITIONAL INFORMATION**e.g. List of products and services, Quality Management Systems, corporate responsibility initiatives, references, etc. |
| 16 | Click here to enter text |
|  |  |

**(\*) Mandatory field**

The Supplier is responsible to maintain their IAEA record information accurate and up-to date. In case of changes please update your record in the IAEA iSupplier portal or resubmit this form indicating the reasons of the change and providing any relevant documentation supporting the change.

The IAEA reserves the right to independently verify any information furnished by the Supplier, to request supporting documentation and to reject any request for Supplier’s registration without thereby incurring any liability towards the Supplier or having any obligation to inform them of the grounds of the IAEA decision.P

**By submitting this form to the IAEA, the Supplier certifies that all above information and any attached documentation are true and correct.**

1. If applicable, this information shall be provided by each member of the consortium or joint venture. [↑](#footnote-ref-2)
2. Suppliers not yet registered with UNGM (United Nations Global Market place) are encouraged to do so as soon as possible. More information on the registration process is available at <https://www.ungm.org/Public/Pages/RegistrationProcess> [↑](#footnote-ref-3)